



Town of Southern Shores

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Historic Landmarks Commission Meeting

March 28, 2017

9:00 a.m., Pitts Center

MEETING MINUTES

I. CALL TO ORDER:

Chairperson Whitley called the meeting to order at 9:00 a.m. Historic Landmarks Commission (HLC) Members Lorelei Costa, Tony DiBernardo, Kristine Kiousis, Lee Whitley, and Town Planner Wes Haskett were present.

II. PLEDGE OF ALLEGIANCE:

Chairperson Whitley led the Pledge of Allegiance.

III. APPROVAL OF AGENDA:

Tony DiBernardo motioned to approve the agenda. Kristine Kiousis seconded the motion. The motion passed unanimously (4-0).

IV. APPROVAL OF MINUTES:

Lorelei Costa motioned to approve the minutes from the February 28, 2017 HLC meeting. Kristine Kiousis seconded the motion. The motion passed unanimously.

V. PUBLIC COMMENT:

None.

VI. OLD BUSINESS:

None.

VII. NEW BUSINESS:

A. N.C. Department of Cultural Resources Presentation

Romona Bartos and Amber Kidd with the State Historic Preservation Office lead a presentation on Local Government Preservation Programs.

B. Historic Landmark Designation Process

Wes Haskett summarized a letter to be sent to the owners of property which were interested in designating their property as historic landmarks. He also summarized an application drafted by Town Staff which would be required for consideration of historic landmarks. The HLC suggested a few revisions to the letter to be made prior to distribution. Tony DiBernardo motioned to approve the letter and application to be used in the Historic Landmark Designation Process. Kristine Kiousis seconded the motion. The motion passed unanimously.

VIII. PUBLIC COMMENT

None.

IX. HISTORIC LANDMARKS COMMISSION MEMBER COMMENTS:

None.

X. ANNOUNCEMENTS:

Wes Haskett stated that the next meeting will be held on April 25, 2017 at 9:00 a.m.

XI. ADJOURNMENT:

Lorelei Costa motioned to adjourn the meeting. Tony DiBernardo seconded the motion. The motion passed unanimously and the meeting adjourned at 11:10 a.m.

ATTEST:

RESPECTFULLY SUBMITTED:

Lee Whitley, Chairperson

Wes Haskett, Town Planner