



Town of Southern Shores

5375 N. Virginia Dare Trail, Southern Shores, NC 27949

Phone 252-261-2394 / Fax 252-255-0876

www.southernshores-nc.gov

Meeting minutes

Reconvened Council Meeting

Pitts Center

October 10, 2024 at 9:00 AM

Present

Mayor Morey

Mayor pro tem Neal

Council Member Sherlock

Council Member Neilson

Opening

Call Meeting to Order

The meeting was convened by Mayor Morey, who welcomed everyone to the reconvened council session for Southern Shores on Tuesday, October 10.

Pledge of Allegiance

The Pledge of Allegiance was recited by those present.

Moment of Silence

Mayor Morey requested a moment of silence to keep those affected in the western part of North Carolina.

Business Items

Consideration of Awarding of Bid for the Construction of the New Bridge to Replace the Culvert at Juniper and Trinitie Trail

Town Manager Ogburn outlined that the replacement of the culvert bridge project on Juniper/Trinitie Trail began with an agreement with Kimley Horn for conceptual studies for replacing the existing culvert. After evaluating three alternatives, the council selected the core slab bridge option and entered into an agreement in February 2023 for construction documents. The project was advertised as required by statute, and four bids were received. The lowest bidder

was Smith Rowe with a total of \$1,667,178.70, recommending Smith Rowe as the qualified bidder after evaluations.

The manager explained procedure requirements, emphasizing the necessity for the council's approval to move forward with awarding the contract and authorizing the town manager to execute contracts and issue necessary notices. Adjustments were noted due to statute requirements, lowering the contract execution period from 15 to 10 days.

Town Manager Ogburn addressed the timeline; once the notice to proceed is issued, the clock says that work will substantially need to be complete within 180 days after the notice to proceed and completed and ready for final payment within 210 days of the notice to proceed.

Town Manager Ogburn also noted that he is still negotiating the construction administration contract with Kimley Horn and also securing a contractor for the construction engineering and inspection contract. These additional combined contract costs should be under \$200,000.

Mayor Morey prompted questions about the process, expressing awareness of its scale compared to previous projects, such as the street improvements and beach nourishment that were managed externally. Town Manager Ogburn stated that everything is outlined in the contract with continuous checks along the way.

Public Comment

Jeff Hummell expressed concerns with aesthetic elements of the bridge, urging consideration of the visual design, including requests for aesthetically pleasing features such as steel-backed timber where possible and requested the council slow the decision making down in order to consider design options.

Council Member Neilson felt that if some aesthetic elements, such as concrete stamping, or kind of a beautification effort of some sort could be done within the existing contract without a change order and running up cost, then it would be a worthwhile and within the character of Southern Shores.

Council Member Sherlock asked to confirm that this bridge will be strong enough to sustain the storms/hurricanes, as safety is the priority. Town Manager Ogburn confirmed.

Following these discussions:

Mayor Pro tem Neal made a **motion** to authorize the Town Manager to administer and execute a notice of award for the construction of the Trinitie Trail Bridge to

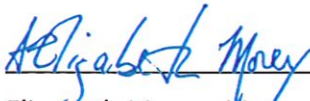
Smith Rowe LLC at \$1,667,178.70, inclusive of all related procedural requirements upon legal validation, Seconded by Council Member Neilson. The motion was carried unanimously 4-0.

Council Member Sherlock stated she did not want to slow down the bridge project but would hope as this project goes forward that we take heed of particularly neighbors of this project and their concerns about the design elements.

Adjourn

With no further business, Mayor Morey called to adjourn the meeting at 9:24 AM, Seconded by Council Member Neilson. The motion carried unanimously.

ATTEST:


Elizabeth Morey, Mayor



Respectfully submitted,


Sheila Kane, Town Clerk

The attached documents are incorporated herewith and are hereby made a part of these minutes.